

STEVENAGE BOROUGH COUNCIL

JOINT CONSULTATIVE COMMITTEE MINUTES

Date: 17th October, 2007

Time: 6.00pm

Place: Shimkent Room, Daneshill House, Danestrete, Stevenage

Present: **Employer Side:** Councillors R.J. Smith MBE, DL (Chair), Mrs J. Lloyd, S. Speller and R.G. Parker, CC.

Staff Side: Courtney Giles and Darron Nicholson.

In Attendance: Debbie Dougan-Turner

Start/End Time: Start Time: 6.00pm
End Time: 7.00pm

1 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

There were no apologies for absence submitted on behalf of Councillors

There were no declarations of interest.

2 **TERMS OF REFERENCE AND CONSTITUTION**

The Committee considered the Terms of Reference and Constitution of the Joint Consultative Committee as at Appendix A to the report.

It was noted that the composition of the membership at 4.1 of the Constitution was out of date and it was agreed that this would be discussed by officers and representatives of the Unions.

It was RESOLVED that the Terms of Reference and Constitution as at Appendix A to the report be noted.

3 **ELECTION OF CHAIRS**

The Committee was advised that at the meeting of the Executive on 30th May 2007, Councillor R.J. Smith had been elected as Chair of the Joint Consultative Committee.

It was confirmed that Councillor R.J. Smith had been appointed as Chair of the Employer Side and that Courtney Giles was appointed as Chair of the Staff Side of the Committee for the 2007/8 Municipal Year.

4 APPOINTMENT OF CHAIR

It was RESOLVED that Courtney Giles be appointed as Chair for the meeting.

5 APPOINTMENT OF SECRETARY OF STAFF SIDE

It was noted that the Chief Executive would act as Secretary of the Employer Side and that a Secretary of the Staff Side would be notified to the Committee.

6 EXCLUSION OF THE PRESS AND PUBLIC

It was RESOLVED that under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraph 4 of Part I of Schedule 12A of the Act.

PART II

7 MINUTES – Monday 26th July, 2004

It was RESOLVED that the Minutes of the meeting held on Monday, 26th July, 2004, having been circulated, be taken as read and confirmed as a correct record.

8 SINGLE STATUS AGREEMENT: IMPLEMENTING A PAY & GRADING STRUCTURE

It was RESOLVED:

1. That the progress to date be noted and the actions to achieve the implementation of the Single Status Agreement, as outlined in the report, be endorsed;
2. That it be noted that Executive and Council will be required to give formal approval to the Single Status Agreement before it can be implemented;
3. That any issues that may cause a delay to the project plan be identified and discussed between officers and union representatives.

9 URGENT BUSINESS

There was no urgent business.

10 DATES OF FUTURE MEETINGS

It was agreed that a future meeting of the Committee would be arranged as required.